

Bradwall Parish Council

Minutes of the Meeting of Bradwall Parish Council Wednesday 14th May 2025 at 8:10pm at Old Hall, High Street Sandbach

PRESENT: Cllr. G. Gnyp, Chairperson
Cllr. M. Acton Vice Chairperson
Cllr. S. Beck
Cllr D Murray
Cllr. M. Ollier

Also present: A Riley (Clerk)
1 member of the public

1. To elect a Chairperson and a Vice-Chairperson for 2025/26

Cllr G Gnyp was proposed for the position of Chair by Cllr S Beck and seconded by Cllr D Murray. It was **agreed** to appoint Cllr G Gnyp as Chair for the period May 2025 to May 2026.

Cllr M Acton was proposed for the position of Vice Chair by Cllr G Gnyp and seconded by Cllr M Ollier. It was **agreed** to appoint Cllr M Acton as Vice Chair for the period 14 May 2025 to May 2026.

2. Apologies for absence

None.

3. To receive any Declaration of Interests regarding agenda items

None.

4. Procedural Matters

4.1 To approve and agree the minutes of the ordinary meeting held on Wednesday 17th March 2025.

The minutes from 17th March 2025 were approved.

4.2 Matters arising from the minutes

None.

5. Public Forum

None.

6. Councillor Vacancies

Cllr G Gnyp advised the council that two vacancies had been advertised and no election had been called for. Cllr G Gnyp proposed that Mr T Walker be co-opted onto the council, seconded by Cllr D Murray.

It was **agreed** to co-opt Mr T Walker with immediate effect.

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7. Policies

7.1 To consider the programme of meetings for 2025/26.

The following dates were **agreed**:

9 th July 2025	14 th January 2026
10 th September 2025	11 th March 2026
12 th November 2025	13 th May 2026 (Annual Meeting)

7.2 To review the council's membership of bodies for 2025/26

It was **resolved** to join Chalc for 2025/26 at a cost of £61.23.

7.3 To review arrangements in respect of GDPR (General Data Protection Regulations)

The council **agreed** that the current policy is fit for purpose and did not require any amendments.

7.4 To consider and agree the Asset Register

It was noted that insurance values were used in the 2023/24 register and that this was incorrect. Cost values should be used. The following was **agreed**:

Ref	Description	Date acquired	Location	Cost excl. VAT
1	Notice Board	2013	Village Hall	£1,000.00
2	2 x Boundary Signs	2016	Bradwall Road	£700.00
3	Kissing Gates	2017	FP1/FP2	£2,000.00
4	3 x Dog Waste Bins	2018	Various	£300.00
5	Defibrillator	2019	Village Hall	£1,145.00
6	1 x Dog Bin	2020		£165.00
7	2 x Hollins Green Signs	2022	Hollins Green	£948.00
Total Value March 2025				£6,258.00

7.5 To consider and agree Standing Orders

It was **agreed** that the current Standing Orders do not require any amendments.

7.6 To consider and agree Financial Regulations.

Councillors noted the following:

Expenditure of less than £1,000 – the Council should ensure value for money
Expenditure between £1,000 and £3,000 – two estimates should be obtained

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Expenditure over £3,000 – the Council should strive to obtain three fixed prices
Expenditure over £30,000 – the Council should comply with legislation regarding advertising contract opportunities
Expenditure over £60,000 – a tender process should be completed
All figures are inclusive of VAT

The council **agreed** that the current Financial Regulations did not require any amendments.

7.7 To consider and agree the Financial Risk Management document

It was **agreed** that the current Financial Risk Management document does not require any amendments.

8. Finance

8.1 To agree to declare the council exempt from external audit.

The council **agreed** that it was exempt and the Chair and RFO signed the Certificate of Exemption form.

8.2 To note the internal audit report

The council noted the internal audit report. No recommendations were raised as part of the report.

8.3 To complete and approve the annual governance form

The annual governance certificate was completed and signed by the Clerk and the Chair.

8.4 To approve the Accounting Statements for 2024/25.

The value of assets was restated as per item number 7.4. The statement was **agreed** and signed by the Chair and Clerk.

The council noted the bank reconciliation for 2024/25 and the variance report.

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Bank Reconciliations - Simplified				
Bradwall Parish Council Opening Balance		£6,430.47	£7,492.01	13,922.48
Precept		£1,990.00		1,990.00
Interest		£14.13	£38.74	52.87
		<u>£8,434.60</u>	<u>£7,530.75</u>	<u>15,965.35</u>
Salaries	£870.00			870.00
Admin	£804.20		£18.60	822.80
Utilities	£282.00			282.00
Insurance	£196.00			196.00
Projects	£125.99		£62.66	188.65
		<u>£2,278.19</u>	<u>£81.26</u>	<u>2,359.45</u>
		<u>£6,156.41</u>	<u>£7,449.49</u>	<u>13,605.90</u>
Net tx CBF	<u>£4,397.97</u>		<u>£4,397.97</u>	<u>£0.00</u>
		<u>£1,758.44</u>	<u>£11,847.46</u>	<u>13,605.90</u>
			Bank Statements	1,808.72
				372.24
				10,038.74
				1,386.20
				<u>13,605.90</u>
AGAR FIGURES				
	23/24	24/25		Variances
Opening Balance	30,424	13,923		
Precept	1,785	1,990		-11%
Other Income	11,833	53		100%
Staff Costs	1,196	870		27%
Other Costs	28,923	1,489		95%
Closing Balance	13,923	13,606		

8.5 To agree the dates for the Exercise of Public Rights

The dates **agreed** : Tuesday 3rd June to Monday 14th July 2025.

9. Finance

9.1 Bank Reconciliation for April 2025

Balances from 31 March 2025:	13,605.90
Income:	8,729.11
Expenditure	211.57
Closing Balance	22,123.44

30/4/25	PC savings (9911)	2,258.44
30/4/25	PC current. (6244)	794.43
30/4/25	CBF (9908)	1,994.00
30/4/25	CBF savings (3185)	17,076.57
		22,123.44

Figures in red are Community Benefit Fund Monies which are grant monies earmarked for specific projects.

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9.2 Payments for Approval

It was resolved to make the following payments:

Zurich Municipal	£196.00
Internal Auditor	£100.00

10. Planning

10.1 New Planning Applications for Consideration

None

10.2 Current Outstanding Applications

The outstanding applications were noted.

Reference and Location	Proposal	Status	Registered	Decided
23/1294C Home Farm Bradwall Road CW11 1RG	Change of use and conversion of part of redundant agricultural building into one dwelling house	With case officer	3 April 2023	No
22/3244C Fairacre East Booth Lane CW11 3PU	Change of use of land for Showman's Yard with facilitating development	With case officer	15 Aug 2022	No
21/5202C Field Farm 150b Congleton Rd CW11 4TE	Change of use of field to allow touring caravan pitches, inc associated hard standing	With case officer	8 Oct 2021	No
25/0508/LB Plum Tree Farm CW11 1RD	Listed building application	Extension to 30/5/2025	7 Feb 2025	No
25/0507/HOUS Plum Tree Farm CW11 1RD	Alterations and extension	Extension to 30/5/2025	7 Feb 2025	No
25/0211/OUT Bloor Homes	Outline Planning for 325 homes		21 Jan 2025	No
24/5111/HOUS The Oaklands	L shaped oak frame structure inc 3 bay garage	Refused	14 Feb 2025	Refused

11. Lane rental scheme – Cheshire East

No comment.

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12. To discuss matters/outstanding actions arising from previous meetings

The council **resolved** to set a budget of £7,500 for the Secure Bradwall project.

Matter	Notes	ACT
Defibrillator	Ongoing	MO
Condition of Roads – Bradwall Parish Area.	All councillors to report issues using fix my street Ongoing	All
Clerk headshot to be taken and uploaded to the website	The new Clerk, Cllr D Murray and Cllr T Walker to provide a headshot for MA to upload.	MA Clerk
Damage to road signs	MA to make repairs.	MA
Projects for the CBF	Ongoing	Clerk
Unity Bank	All Councillors to be added to bank signatory Ongoing	Clerk
Lightsource	Contact to confirm ongoing grant monies and confirm that the term of the solar farm has been extended. Ongoing.	Clerk
Secure Bradwall project	Cllr MA to redesign flyer. Clerk to arrange for printing and to send flyers, envelopes and stamps to Cllr GG.	
Snow/Ice removal routes	Permission from Cheshire East to be obtained and cost per clearance. Ongoing.	Clerk

12. To agree the date of the next meetings

Wednesday 9th July 2025 8.00pm Old Hall – Ordinary Meeting

Wednesday 10th September 8.00pm Old Hall – Ordinary Meeting

The meeting closed at 9.15pm