

**Minutes of the Meeting of Bradwall Parish Council
Wednesday 20th November 2024 at 8:00pm
at Old Hall, High Street Sandbach**

PRESENT: Cllr. G. Gnyp, Chair
Cllr. M. Acton
Cllr. S. Beck
Cllr. E. Gnyp
Cllr. M. Ollier
Cllr. R. Smedley

Also present: H Riley
1 member of the public

- 1. Welcome and introductions**
Cllr G Gnyp introduced H Riley who was attending to minute the meeting.
- 2. Apologies for absence**
Apologies had been received from CE Cllr J Wray and Cllr E Gnyp.
- 3. To receive any Declaration of Interests regarding agenda items**
No declarations were noted.
- 4. Procedural Matters**
 - 4.1 To approve and agree the minutes of the ordinary meeting held on Tuesday 24th September 2024**
The minutes were approved and signed.
 - 4.2 Matters arising from the minutes**
None.
- 5. Public Forum**
No items.
- 6. Councillor Vacancy**
The council noted the vacancy and that the date for calling an election closes on 25th November 2024. The notice has been placed on the Parish Council's website, the village noticeboard and on Cheshire East Council's website.
- 7. Community Benefit Fund**
A discussion took place about the fund and ways in which the money could be utilized for the community.
The council **agreed** to ask the Clerk to contact Lightsource Renewal Energy to ascertain if there is an expiry date for the grant.
It was **agreed** that the Clerk should draw up a grants policy and application form to allow organisations to apply for a grant. The initial application round will only accept requests from within Bradwall parish but this may be extended to surrounding areas at a later date.
The council agreed for a charge of £300 to be made by BPC to the CBF for its administration. Proposed by Cllr G Gnyp, seconded by Cllr M Acton.

8. Local Boundary Commission

The council **noted** the contents of the consultation and concluded that there should be no direct impact upon BPC.

9. To discuss matters/outstanding actions arising from previous meetings

Matter	Notes	ACT
Bradwall Village Hall	The Clerk to contact the Charity Commission to confirm the status of the charity. The clerk was asked to contact the charity commission and ask whether there are any actions in place to wind up the charity and to also lodge an interest from BPC.	Clerk
Defibrillator	Cllr G Gnyp to investigate and bring back further information to January's meeting.	GG
Unity Trust	Unity Trust Bank account opened and NatWest account has been transferred to the new account. Deposit account for PC in the process of being opened. Initially £1500 to be placed on instant deposit. Current account in process of being opened for CBF and a deposit account to be requested. Additional signatories and debit card to be applied for once all accounts are opened and working.	Clerk
Condition of Roads – Bradwall Parish Area.	Councillors to continue reporting.	Clerk
Website and emails	To note that access to the old website is no longer available and the old email account cannot be used. The new website and email address are the only forums available.	
Councillors Headshots to be taken and uploaded to the website	Closed. The Clerk to provide a headshot for MA to upload.	MA Clerk
Damage to road signs	It was resolved that the broken Bradwall sign at-will be fixed by Cllr M Acton. Proposed by Cllr M Acton, seconded by Cllr G Gnyp.	
Projects for the CBF	Taken in item 7	Clerk
Administrative charge BPC to CBF	See item 7	Clerk
External Audit	Published on website – completed	Clerk MA
Car Park Consultation	Comments sent – completed	Clerk
Projects for the CBF	See item 7	Clerk

10. Finance

10.1 Bank Reconciliation

Balances from Previous Minutes:		14,031.35
Income:	Precept	995.00
	Interest	0.59
Expenditure		357.35
Closing Balance		14,669.59

31/10/24	Unity Trust BPC	2,384.83
30/09/24	NatWest Reserve	157.44
25/06/24	Community Benefit Fund	12,127.32
		14,669.59

The bank reconciliation was *noted*.

10.2 Payments for Approval

It was *resolved* to pay the Clerk by standing order on the last day of each month.
Proposed by Cllr S Beck, seconded by Cllr M Ollier.

10.3 Unity Trust

The council *noted* that the NatWest account has been transferred to Unity Trust and *agreed* that a fee of £6.00 per month will be applied.

It was *noted* that the deposit account for the Parish Council will be fee free but that the current account for the Community Benefit Fund will also incur a charge of £6.00 per month.

10.4 Internal Audit

The council *resolved* to set a budget of £100 for an internal audit (shown in budget 2025/26). The Clerk to look for an auditor.

10.5 Budget 2025/26

Budget 2025-26

All figures are exclusive of VAT

Salaries	1,638.00
Insurance	215.60
Utilities	297.52
Website	325.75
Subs	63.00
Admin	72.00
Audit	100.00
	2,711.87

b/f 1,559.74

Precept	3,000.00
Other Income	-
	4,559.74
Salaries	1,638.00
Other Expend	1,073.87
	1,847.87

General Reserves (50%)	1,355.94
Election Reserves	491.93

The council **resolved** to agree the budget and to set the precept for 2025/26 at £3,000. Band D Equivalent £31.59.

11. Planning

11.1 New Planning Applications for Consideration

None.

Discharge of condition 4 for Bradwall Village Hall was noted (installation of universal bird box and bat box) Cllr. M. Acton noted that 24/3593D was titled for condition 4 but it referenced condition 3. Clerk to feedback anomaly to Cheshire East Council.

11.2 Current Outstanding Applications

The applications were noted.

Reference and Location	Proposal	Status	Registered	Decided
23/1294C Home Farm Bradwall Road CW11 1RG	Change of use and conversion of part of redundant agricultural building into one dwelling house	With case officer	3 April 2023	No
22/3244C Fairacre East Booth Lane CW11 3PU	Change of use of land for Showman's Yard with facilitating development	With case officer	15 Aug 2022	No
21/5202C Field Farm 150b Congleton Rd CW11 4TE	Change of use of field to allow touring caravan pitches, inc associated hard standing	With case officer	8/10/2021	No
24/0112D Land at former Albion Chemical Works,	Dicharge of conditions	With case officer	11/01/24	No

Booth Lane, Moston				
23/4780C Wood Lane Farm Cottage Wood Lane Bradwall	Two storey extension to rear of property	Approved with conditions	23/01/24	

12. Additional Items

No items.

13. Dates of the next meetings

The following dates were **agreed**:

Wednesday 15th January 2025 8pm Old Hall – Ordinary Meeting – booked

Wednesday 12th March 2025 8pm Old Hall – Ordinary Meeting

Wednesday 14th May 2025 7.45pm Old Hall – Annual Parish Meeting

Wednesday 14th May 2025 8pm Old Hall – Annual Meeting of the Parish Council

The meeting closed at 9.00pm.

DRAFT