

Bradwall Parish Council

Parish Council Meeting
to be held at 8.00pm on Wednesday 20th November 2024
at The Old Hall, Sandbach

Members of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out in the agenda.

Signed: *A Riley*

Clerk to the Council

Agenda

1. Welcome and introductions
2. Apologies for absence
3. To receive any Declaration of Interests regarding agenda items
4. Procedural Matters
 - 4.1 To approve and agree the minutes of the ordinary meeting held on Tuesday 24th September 2024
 - 4.2 Matters arising from the minutes
5. Public Forum – Members of the public may normally ask a question or make a comment regarding any item that is on the agenda. A total of 15 minutes in all may be allocated. The decision on the time allocated to each topic rests with the meeting chairperson. Advice as to other means of raising matters with the Parish Council or commenting can be obtained from the Clerk).
6. Councillor Vacancy
The vacancy has been advertised on the council's website, noticeboard and Cheshire East's website.
7. Community Benefit Fund
To discuss the Community Benefit Fund and the merits of allowing residents to apply for funding.
8. Local Boundary Commission

Details can be found at the Local Government Boundary Commission website - <https://www.lgbce.org.uk/all-reviews/cheshire-east>

The following extract covers the parish of Bradwall, comments need to be made by 9th December 2024.

Brereton and Odd Rode

The Council and Liberal Democrats submitted differing proposals for a two-councillor Odd Rode ward and a single-councillor Brereton ward. The existing Brereton Rural

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ward is forecast an 127% electoral variance. In order to significantly improve this forecasted variance, the Liberal Democrats propose a Brereton ward consisting of Brereton, Somerford, Smallwood, Arclid and Bradwall parishes. The Council's proposal for Brereton ward, supported by Brereton Parish Council consisted of the above-mentioned parishes, with the exception of Smallwood. The Council also proposed to retain Moston and Warmingham parishes within their proposed ward. However, Somerford Parish Council opposed the Council's proposal and argued the parish shares no interests or identity with the other parishes in the ward aside from small parts of Brereton parish. They argued that parish largely relies on the town of Congleton for amenities and services. However, including Somerford parish within Congleton West ward results in a 18% electoral variance. We consider this variance too high to accept as part of our draft recommendations. As part of our draft recommendations, we were persuaded to adopt the proposal put forward to us by the Council. Whilst both proposals are successful in significantly improving electoral equality in this area, the Liberal Democrats' proposals result in an 11% forecasted electoral variance, as opposed to a 10% under the Council's suggestions. We therefore determined that the Council's proposals would provide for a better balance of our statutory criteria for this area of Cheshire East. However, we acknowledge the scale of this ward geographically and the many communities it encompasses. We would particularly welcome local opinion on whether this proposal is reflective of community identities during the current consultation.

A local resident put forward a proposal for a new ward named 'Brereton and Somerford' comprising of Arclid, Brereton, Smallwood and Somerford parishes. We were not persuaded to adopt this proposal as part of our draft recommendations as we determined insufficient community evidence was provided to us. This proposal would also result in poor electoral equality, as it would be significantly over-represented.

9. To discuss matters/outstanding actions arising from previous meetings
To refer to appendix 1 and receive feedback on any outstanding items.

10. Finance

10.1 Bank Reconciliation

Balances from Previous Minutes:		14,031.35
Income:	Precept	995.00
	Interest	0.59
Expenditure		357.35
Closing Balance		14,669.59
31/10/24	Unity Trust	2,384.83
30/09/24	NatWest Reserve	157.44
25/06/24	Community Benefit Fund	12,127.32
		14,669.59

Details in appendix 2.

10.2 Payments for Approval

To resolve to agree to pay the Clerk by standing order on the last day of each month.

10.3 Unity Trust

To note that the NatWest account has been transferred to Unity Trust and that a fee of £6.00 per month will be applied.

To note that the deposit account for the Parish Council will be fee free but that the current account for the Community Benefit Fund will also incur a charge of £6.00 per month. To note that a deposit account will also be opened for the CBF.

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10.4 Internal Audit

To set a budget of £100 for an internal audit (shown in budget 2025/26).

10.5 Budget 2025/26

To agree the budget for 2025/26 and to set the precept. Appendix 3.

11. Planning

11.1 New Planning Applications for Consideration

Click on application number for link to Cheshire East website.

24/3593D Bradwall Village Hall, Bradwall Road, CW11 1RG
Discharge of conditions

11.2 Current Outstanding Applications

To note outstanding applications.

Reference and Location	Proposal	Status	Registered	Decided
23/1294C Home Farm Bradwall Road CW11 1RG	Change of use and conversion of part of redundant agricultural building into one dwelling house	With case officer	3 April 2023	No
22/3244C Fairacre East Booth Lane CW11 3PU	Change of use of land for Showman's Yard with facilitating development	With case officer	15 Aug 2022	No
21/5202C Field Farm 150b Congleton Rd CW11 4TE	Change of use of field to allow touring caravan pitches, inc associated hard standing	With case officer	8/10/2021	No
24/0112D Land at former Albion Chemical Works, Booth Lane, Moston	Dicharge of conditions	With case officer	11/01/24	No
23/4780C Wood Lane Farm Cottage Wood Lane Bradwall	Two storey extension to rear of property	Approved with conditions	23/01/24	No decision date given

12. Additional Items

To consider items that may have arisen between the publishing of the agenda and the meeting.

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13. To agree dates of the next meetings

Wednesday 15th January 2025 8pm Old Hall – Ordinary Meeting - booked

Wednesday 12th March 2025 8pm Old Hall – Ordinary Meeting

Wednesday 14th May 2023 7.45pm Old Hall – Annual Parish Meeting

Wednesday 14th May 2025 8pm Old Hall – Annual Meeting of the Parish Council

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Appendix 1

Matter	Notes	ACT
Bradwall Village Hall - regarding funds held by the charity commission	Current status of charity – papers to Councillors.	Clerk
Defibrillator	Cllr G Gnyp to investigate and bring back further information to November's meeting. Possibility of funding for a heated cabinet – would need to be match funded £750. Applications on a first come, first served basis so would need to be completed asap.	GG
Natwest Online Banking	Unity Trust Bank account opened and NatWest account has been transferred to the new account. Deposit account for PC in the process of being opened. Initially £1500 to be placed on instant deposit. Current account in process of being opened for CBF and a deposit account to be requested. Additional signatories and debit card to be applied for once all accounts are opened and working.	Clerk
Condition of Roads – Bradwall Parish Area.	BPC to send correspondence to Highways. MA Completed and mailed report. Reply received Enquiry Reference 2554099. Status to be monitored - on going matter. Clerk to continue reporting.	Clerk
Website and emails	Cllr E Gnyp to put details of new website on the village WhatsApp group. The old website and email system is still live, GG is monitoring email traffic and diverting relevant correspondence, there is a forwarding rule to divert traffic from the old website to the new website. This will remain in place until Feb 2024.	EG
Councillors Headshots to be taken and uploaded to the website	Closed. The Clerk to provide a headshot for MA to upload.	MA Clerk
Damage to road signs	Ongoing	
Projects for the CBF	The Clerk to investigate small adjacent parishes which may require funding for local projects.	Clerk
External Audit	Published on website – completed	Clerk MA
Car Park Consultation	Comments sent – completed	Clerk

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Appendix 2

Bradwall Parish Council accounts 2024/2025

Date	Activity		Unity Trust Current Account		
			Expenditure	Income	Balance
31/03/2024	Opening balance				£6,274.19
04/04/2024	VAT transfer to BPC community BF	Income	£4,697.97		£1,576.22
08/04/2024	CE Precept	Income		£995.00	£2,571.22
17/04/2024	Scottish Power	Utilities	£70.19		£2,501.03
31/05/2024	430 Zurich insurance	Insurance	£196.00		£2,305.03
25/06/2024	432 Chalc membership	Admin	£59.66		£2,245.37
20/06/2024	433 Accounts Submission	Admin	£120.00		£2,125.37
20/06/2024	434 Parish on line Website	Admin	£258.00		£1,867.37
01/07/2024	DD Scottish Power	Utilities	£70.19		£1,797.18
30/07/2024	435 DM Payroll	Admin	£50.00		£1,747.18
01/08/2024	436 Thank you gift	Admin	£25.00		£1,722.18
01/08/2024	437 TSO domain renewal	Admin	£9.54		£1,712.64
16/09/2024	438 PKF Littlejohn LLP	Admin	£252.00		£1,460.64
02/09/2024	Precept Cheshire East	Income		£995.00	£2,455.64
11/10/2024	Transferred to Unity Trust Bank				£2,455.64
15/10/2024	Scottish Power	Utilities	£70.81		£2,384.83
31/10/2024	Bank Reconciliation				£2,384.83
Year to date	Opening Balance				£6,274.19
	Total expenditure		£5,879.36		£5,879.36
	Total Income			£1,990.00	£1,990.00
	Closing Balance				£2,384.83

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Appendix 3

Bradwall Parish Council - Budget 2025-26			
All figures are exclusive of VAT			
	24-25 est	25-26	Notes
Salaries	910.00	1,638.00	Clerk £130 per month x 12 months - uplift at 5%
Insurance	196.00	215.60	10% uplift
Utilities	270.48	297.52	10% uplift
Website	215.00	325.75	Website - annual fee - 5% inc + £100
Subs	60.00	63.00	Chalc - 5% inc
Admin	120.00		Accounts help
	25.00		Website help
	210.00		External audit - not required for 25/26
		72.00	Bank Charges
		100.00	Internal Audit
		500.00	Misc
		500.00	Reserves - Election Costs
	2,006.48	2,711.87	
b/f	1,576.22	1,755.74	
Precept	1,990.00	2,300.00	16% uplift
Other Income	-	-	
	3,566.22	4,055.74	Tax base 25/26 £94.97
Salaries	910.00	1,638.00	Precept £2,300
Other Expend	900.48	2,073.87	Band D Equivalent £24.21
	1,755.74	343.87	Band D 23/24 £21.22