

**Minutes of the Extra-ordinary Meeting
of BRADWALL PARISH COUNCIL
Thursday 20th June 2024 8:00pm
The Old Hall-meeting room, Sandbach**

1. PRESENT:

Cllr. G. Gnyp – Chairman BPC
Cllr. M. Acton – Vice Chair BPC
Cllr. E. Gnyp – BPC
Cllr. S. Beck BPC
Cllr. M. Ollier – BPC
Cllr John Wray- Cheshire East Borough Council

Public In Attendance: None

Apologies for absence

Cllr. R. Smedley – BPC (Pre-meeting email approval of documents received)
Due to the vacant Clerks position- Cllr. M. Acton recorded the AGM meeting minutes.

2. Procedural matters

- 2.1** Starting date for Clerk Gillian Brobyn Monday 29th July 2024. Agreed.
Future training for new clerk as required. Agreed
- 2.2** Minutes of the meeting (AGM & Full Council Meeting) held on 22nd May 2024
Approved.
- 2.3** Matters arising from minutes of the meeting held on 22nd May 2024 agreed to be covered at the next meeting Tuesday 30th July 2024.

3. Declaration of Interests To receive any disclosable pecuniary interests or other disclosable interests as required under chapter 7 of the Localism Act 2011. None.

4. Public Forum – No members of the public present.

5. Meeting dates agreed

Tuesday 30th July 2024 (room booked)
Wednesday 18th September 2024 (room booked)
Wednesday 20th November 2024 (room booked)
Wednesday 22nd January 2025
Wednesday 12th March 2025
Wednesday 21st May 2025

6. The internal audit report for 2023/24 BPC APPROVED (noting Website was down during final audit but viewed previously). A new Website went live on 5th June 2024.

7. Annual Governance Statement for 2023/24
BPC APPROVED. Chair and Vice chair signed the statement.

8. Annual Accounting Statement for 2023/24
BPC APPROVED. Chair and Vice chair signed the statement.
(Noting that the accounts for 2022/23 had a discrepancy of £11.42. It was agreed to note this as a balancing figure, it would be uneconomical to pay someone to trace this small amount.)

9. Asset register dated 31st March 2024
BPC APPROVED. Chair and Vice chair signed.
10. The Chairman confirmed that suitable arrangements for insurance are in place for 2024/25
Insured with Zurich Municipal, due for renewal 1st June 2025.
11. Exercise of Public Rights commencement and end dates of 1st July to 9th August.
BPC AGREED
12. Payments BPC AGREED
A Riley Admin help £120.00
Parish online new website £258.00
13. Council NOTED new Website was live. (bradwallparish.gov.uk)
Positive feedback from all Members of BPC received.
Agreement to upload Councillors headshots to the website when available.
Passport type headshots to be taken at next meeting. AGREED.
BPC agreed to send a thank you Gift (£25) to Katrina Gnyp for administering the previous website and emails over many years.
14. To receive and discuss matters raised by members. NONE

Meeting closed at 21:00