

**Minutes for Bradwall Annual Parish Council Meeting**  
**Thursday 14<sup>th</sup> May 2026, 8:00pm**  
**Old Hall, Sandbach**

**Present:** Cllr. Greg Gnyp (Chair)  
Cllr. Mike Acton (Vice Chair)  
Cllr. Damien Murray  
Cllr. Mike Ollier  
Cllr. Tim Walker

**Apologies:** Elizabeth Worrall (locum Clerk)  
Cllr. Mike Acton recorded the meeting minutes.

**1. Chair for 2026 / 27.**

Elected - Cllr. Greg Gnyp – Proposed Cllr. Mike Ollier - Seconded Cllr. Tim Walker.

**PART 1 - PUBLIC AND PRESS 1**

None Present

**2. To receive and approve apologies for absence.**

Cllr. Steven Beck

**3. To receive any declarations of interest.**

No declarations of interest.

**4. To elect the Vice Chair for 2026 / 27**

Elected Cllr. Mike Acton – Proposed Cllr. Greg Gnyp - Seconded Cllr. Damien Murray

**5. Permanent appointment of the Clerk/RFP - Elizabeth Worrall**

On a salary scale of SCP15, currently £15.56/hr.

Also see item 18 – ongoing payroll costs

Full Council Approval

Proposed Cllr. Greg Gnyp - Seconded Cllr. Tim Walker.

**6. Minutes Approved [minutes of the Parish Council Meeting held March 2026](#)**

Proposed Cllr. Damien Murray - Seconded Cllr. Mike Ollier

**7. To receive a report from the Cheshire East Ward Councillor, if present.**

Councillor not present

**8. Internal audit report for 2025 / 2026**

Council received and accepted.

**9. Section 1 Annual Governance Statement Section 2025/26 of the AGAR**

Received approved and signed.

**10. Section 2 Accounting Statements 2025/26**

Received approved and signed by Cllr. Greg Gnyp (Chair)

**11. Certificate of Exemption 2025/26**

Confirmed that the council meet the criteria to declare themselves exempt from an external audit

**12. To confirm the Public Inspection Period (Notice of Public Rights)**

Confirmed (From Wednesday 3<sup>rd</sup> June 2026)

**13. To review and adopt [Standing Orders](#)**

Reviewed and adopted

**14. To review and adopt [Financial Regulations](#)**

Reviewed and adopted

**15. To adopt the General Power of Competence for 2026 / 27, providing the Council is eligible**  
Adopted

**16. To consider the following planning applications and any others since the publication of the agenda: Applications considered**

| Application Reference | Application Type        | Location Details                                                        | Proposal                                                                                                                                                                                                                                                | Community | Consultation Closes | Decision               |
|-----------------------|-------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------|------------------------|
| 26/0920/HOUS          | Householder             | OAK LODGE Walnut Tree Lane, Bradwall, Sandbach, Cheshire East, CW11 1RH | Proposed removal of existing front porch canopy, window and door alterations to front facade, erection of new front porch canopy and erection of single-storey rear extension.                                                                          | Bradwall  | 28/04/2026          | BPC have no objections |
| 25/0508/LBC           | Listed Building Consent | PLUM TREE FARM Wards Lane, Bradwall, Sandbach, Cheshire East, CW11 1RD  | Listed Building Consent for Alterations and extensions to the Farmhouse at Plum Tree Farm                                                                                                                                                               | Bradwall  | 20/10/2025          |                        |
| 25/0507/HOUS          | Householder             | PLUM TREE FARM Wards Lane, Bradwall, Sandbach, Cheshire East, CW11 1RD  | Alterations and extensions to the Farmhouse at Plum Tree Farm                                                                                                                                                                                           | Bradwall  | 27/03/2025          |                        |
| 23/1294C              | Full Planning           | HOME FARM Bradwall Road, Bradwall, Sandbach, Cheshire East, CW11 1RG    | Change of use and conversion of part of redundant agricultural building into one dwelling house                                                                                                                                                         | Bradwall  | 02/02/2026          |                        |
| 25/4709/FUL           | Full Planning           | SANDBACH RUGBY CLUB Bradwall Road, Sandbach, Cheshire East, CW11 1RA    | Extension to club house to provide a pavilion to house a formal event space and viewing platform for game events                                                                                                                                        | Sandbach  | 28/01/2026          |                        |
| 25/2406/OUT           | Outline Planning        | Land West Of Bradwall Road , Sandbach                                   | Outline planning application for the erection of up to 180 dwellings including affordable housing, with public open space, landscaping, sustainable urban drainage system (SuDS) and vehicular access. All matters reserved except for means of access. | Sandbach  | 13/11/2025          |                        |

## 17. Finance

### BALANCE OF COUNCIL ACCOUNTS – (as of 1<sup>st</sup> April)

| Date       | Account                 | Account No. | Amount            | Notes                                                   |
|------------|-------------------------|-------------|-------------------|---------------------------------------------------------|
| 01/04/2026 | BPC Current Account     | .....244    | £686.12           |                                                         |
| 01/04/2026 | BPC savings account     | .....911    | £2,830.18         |                                                         |
|            | <b>Total BPC</b>        |             | <b>£3,516.30</b>  |                                                         |
|            |                         |             |                   |                                                         |
| 01/04/2026 | BPC CBF current account | .....908    | £9,127.41         | Grant monies ringfenced for specific community projects |
| 01/04/2026 | BPC CBF savings account | .....185    | £17,455.21        |                                                         |
|            | <b>Total CBF</b>        |             | <b>£26,582.62</b> |                                                         |

### 18. Received and resolved approval the accounts for payment:

| <u>Payee</u>       | <u>Notes/ Invoice Ref</u> | <u>Amount</u>      |
|--------------------|---------------------------|--------------------|
| CHALC              | Affiliation fee           | £62.80             |
| Zurich (insurance) | 555149396                 | £214.00            |
| DM Payroll         | Ongoing costs for payroll | £105.00 + VAT/year |
| DM Payroll         | 1 off payroll set up fee  | £20.00 + VAT       |

Proposed Cllr. Damien Murray - Seconded Cllr. Mike Acton

### PAYMENTS MADE

| <u>Payee</u>   | <u>Notes/ Invoice Ref</u> | <u>Amount</u> |
|----------------|---------------------------|---------------|
| Service Charge | February                  | £6.00         |
| Valda Energy   |                           | £56.98        |
| CHALC          | Clerk Training            | £25.00        |
| Service Charge | March                     | £7.00         |

### RECEIPTS

| <u>Payee</u> | <u>Notes/ Invoice Ref</u> | <u>Amount</u> |
|--------------|---------------------------|---------------|
|              | Interest (end March)      | £104.08       |

### 18a. Bank Reconciliations (year opening)

Reviewed Cllr. Damien Murray - Cllr. Mike Acton

Signed Cllr. Greg Gnyp (Chair)

[Bank Reconciliation – CBF – as of April 1st 2026](#)

[Bank Reconciliation – BPC – as of April 1st 2026](#)

### 18b. Receive and approve detailed accounts for 2025/2026

Full Council Approval and signed by G. Gnyp

**19. Any other correspondence, and other urgent matters from the previous meeting that require addressing**

**OUTSTANDING ACTIONS AS PER MARCH 2026**

| <b>Matter</b>                                                                                                                                                            | <b>Notes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>ACT</b>                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Draft flyer to cover CBF project of ring doorbells<br><b>Ring project unanimously closed.</b><br>Council vacancies and ideas of how the CBF can be spent to be produced. | Draft has been produced<br>Clerk to arrange the printing on card so no envelopes will be required.<br>Note, flyers to be posted only to addressees and not to named individuals<br>Flyer to be brought up to date and tidied up, add the first aid course to the flyer.<br>Tim will post to all addressees<br>Printing company (probably online) to be found.<br>Around £40 for 100 flyers. Flyer to be sent to all councillors and then finalised at the next meeting.<br>Item was discussed and it was felt that the ring doorbells would not be widely taken up but the flyer should still go ahead looking for ideas for the CBF. | Clerk                                                     |
| Costs and feasibility of funding winter gritting from the CBF to be determined                                                                                           | Proposed gritting route map has been produced.<br>Clerk has contacted Steve Willis, who has suggested contacting the Council<br>Clerk is in contact with Highways with regards this.<br>Clerk still chasing. It was suggested Clerk speak to Chalc re: other Parishes and gritting of roads.<br>Communications with Alex Massingham with Greg,<br>Clerk to pick up and chase quote                                                                                                                                                                                                                                                    | GG – Ongoing Cheshire East to provide quote.<br><br>Clerk |
| VAT return                                                                                                                                                               | To be completed once balance sheet completed<br>This will be completed ASAP now the books have been updated.<br>This years and last years to be completed. Clerk to see Greg's email on this subject. To be done in next 2 weeks.                                                                                                                                                                                                                                                                                                                                                                                                     | Clerk                                                     |
| First aid training course                                                                                                                                                | Clerk spoke to 3 companies and a company called HeartStart at Lymm will do it for free or a small donation as we collect our certificates. This is going to be added to the flyer to see how many parishioners are interested on taking up this offer.                                                                                                                                                                                                                                                                                                                                                                                | Clerk                                                     |
| Footpath Maintenance                                                                                                                                                     | Footpath by bridge is overgrown and muddy only 20" wide. GG has spoken to Steve Willis to quote for this work.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Completed by Steve Willis<br>No Charge                    |
| Clerk Vacancy                                                                                                                                                            | Vacancy leaflet to be distributed along with 180 Houses Cheshire East Objection leaflet<br>Advertise on ChALC and BPC Website<br>BPC Councillor's asked to investigate any known contacts.                                                                                                                                                                                                                                                                                                                                                                                                                                            | Complete                                                  |

**20. To discuss the Sandbach Neighborhood Plan Review**

Neighborhood plans were discussed and reviewed in depth.

Prior to this meeting Steve Buckley (Bradwall Road Action Group) gave an in-depth update on the Bradwall Road housing development.

Cllr. Greg Gnyp (Chair) to communicate with Cheshire East Indicating full Bradwall Parish Support for a letter sent to Cheshire East by Steve Buckley.

Letter identification

[David.Malcolm@cheshireeast.gov.uk](mailto:David.Malcolm@cheshireeast.gov.uk)

Dated 30<sup>th</sup> April 2026 (updated 1<sup>st</sup> May 2026)

Resolved to continue to attend relevant planning meetings.

Cllr. Damien Murray

Cllr. Tim Walker

**21. To raise and discuss matters raised by members.**

a) To note the Bereavement of George Bradwall Barlow, card to be delivered to Mrs Anne Barlow – GG

b) Sandbach Alms Houses, contact from Trustees of Arms Houses to request Posting of Flyers for Alms Houses and Trustees vacancy M.A. Noticeboard, CLERK - Website

c) Dog Waste Bins, Request for 2 Dog Waste Bins (Permissive path). Agreed with the proviso Cheshire East will add them to their waste collection schedule. CLERK

**22. Next Parish Council meetings confirmed**

Tuesday 30<sup>th</sup> June

Tuesday 15<sup>th</sup> September

Tuesday 10<sup>th</sup> November

Clerk to confirm room bookings and cancellation of previous room bookings. CLERK

**Meeting Closed 9:30**