Draft Minutes of Bradwall Parish Council Meeting
Tuesday 10th November 8.00pm
Old Hall, Sandbach

You are hereby summoned to attend the above meeting:

Members: Cllr. Greg Gnyp, Cllr. Mike Acton, Cllr. Damien Murray, Cllr. Mike Ollier, Cllr. Steve Beck, Cllr. Tim Walker

Clerk of the Council:
Elizabeth Worrall
Email: clerk@bradwallparish.gov.uk
https://bradwallparish.gov.uk/

PART 1 - PUBLIC AND PRESS
Cllr. Adam Bamping (Hulme Walfield and Somerford Booths Parish Council) was present but did not ask any questions.

1. **To receive and approve apologies for absence.**
   Cllrs. Acton and Walker had sent their apologies in advance of the meeting.

2. **To receive any declarations of interest.**
   There were no declarations of interest.

3. **To receive any applications, and to consider the co-option of a new Councillor**
   It was **RESOLVED** to co-opt Mark Pickles to the roll of Councillor. The Clerk will liaise with him to ensure declarations of office and register of interest forms are completed promptly.

4. **To receive and resolve to approve the minutes of the Parish Council Meeting held September 2026**
   It was **RESOLVED** to approve the minutes and these were signed by the Chair.

5. **To receive and resolve to approve the minutes of the Extraordinary Meeting held October 2026**
   It was **RESOLVED** to approve the minutes and these were signed by the Chair.

6. **To receive a report from the Cheshire East Ward Councillor, if present.**
   Cllr. Wray was not present and had sent apologies in advance of the meeting.

7. **To consider the following planning applications and any others since the publication of the agenda:**

Application Reference	Application Type	Location Details	Proposal	Ward	Community	Consultation Closes	Decision
26/3818/FUL	Full Planning	THE OAKLANDS Bradwall Road, Bradwall, Sandbach, Cheshire East, CW11 1RG	Proposed agricultural and implement store	Brereton Rural	Bradwall	02-12-2026	10/11/2026 It was **RESOLVED** to submit a comment of no objections.
25/2406/OUT	Outline Planning	Land West Of Bradwall Road , Sandbach	Outline planning application for the erection of up to 180 dwellings including affordable housing, with	Sandbach Town	Sandbach	13/11/2025	10/09/2026 Draft agreement, Planning obligation by Deed, Town and Country Planning act. Between

			public open space, landscaping, sustainable urban drainage system (SuDS) and vehicular access. All matters reserved except for means of access.				CE, Brenda Gleave and Robert Gleave. 10/11/2026 No update.
25/4709/FUL	Full Planning	SANDBACH RUGBY CLUB Bradwall Road, Sandbach, Cheshire East, CW11 1RA	Extension to club house to provide a pavilion to house a formal event space and viewing platform for game events	Sandbach Town	Sandbach	28/01/2026	

The update was provided as per the above notes.

8. **To consider any actions relating to the large development on Land West of Bradwall Road (25/2406/OUT)**

   a. **Ratification of the agreement by correspondence to divert previously agreed monies to fund a solicitor's letter to Cheshire East**
   It was **RESOLVED** to ratify the cost approved by e-mail over the weekend, to fund a formal letter to Cheshire East, to ask formally for additional information. This will be funded by the Community Benefit Fund, at a cost of £850.00.

   b. **To consider funding of the SCP quote to challenge the Traffic Assessment for the development.**
   It was **RESOLVED** that the Parish Council, via the Community Benefit Fund, would fund up to £2,500.00, plus VAT, to fund the SCP traffic assessment. Cllr. Murray had made endeavors to find another quotation, but other consultancies declined to quote, due to conflicts of interest.

   c. **To consider funding of a wider scope Traffic Assessment which will cumulatively consider not just this housing development and the effects on our roads but also all the housing developments that will impact the Parish, including Congleton and Middlewich bypass developments, and developments in Crewe.**
   This item was deferred, pending the completion of the first stage traffic assessment.

9. To receive and resolve to approve the accounts for payment:

BALANCE OF ACCOUNTS:

Date	Account	Account No.	Amount	Notes
30/09/2026	BPC Current Account	244	£381.91	
30/09/2026	BPC savings account	911	£4,616.43	
	Total BPC		**£4,998.34**	
30/09/2026	BPC CBF current account	908	£585.41	Grant monies ringfenced for specific community projects
30/09/2026	BPC CBF savings account	185	£26,201.37	
	Total CBF		**£26,786.76**	

PAYMENTS TO BE APPROVED

Payee	Notes/ Invoice Ref	Amount
Clerk	Clerk Salary Oct - Dec	£243.73
HMRC	PAYE Oct - Dec	£162.00
DM Payroll	Administration of payroll October 2026 – March 2027	£63.00

PAYMENTS MADE

Payee	Notes/ Invoice Ref	Amount
Clerk	Clerk Salary July - Sept	£243.73
HMRC	PAYE July - Sept	£162.00
Printing (Clerk Expenses)	A5 flyer x 100	£26.96
Unity Bank	Bank Charge (April)	£7.00
Unity Bank	Bank Charge (May)	£7.00
Unity Bank	Bank Charge (June)	£7.00
Unity Bank	Bank Charge (July)	£7.00
Unity Bank	Bank Charge (August)	£7.00
Unity Bank	Bank Charge (September)	£7.00
Glasdon	*Dog waste bins*	*£728.64*
Valda Energy	*Service Charge (October)*	*£47.64*
Valda Energy	*Service Charge (November)*	*£49.33*
Unity Bank	*Bank Charge (October)*	*£7.00*

PAYMENTS RECIEVED

Payee	Notes/ Invoice Ref	Amount
Unity Trust	Interest Q2	£146.74

The above payments in italics were made after the Bank Reconciliation and are not included in the end Q2 reconciliation above.

It was **RESOLVED** to approve the payments.
It was **RESOLVED** that the Clerk transfer funds from the CBF to the Parish Council, to cover the cost of the leaflet printing.

10. **To review and resolve to approve the mid-year bank reconciliations, and for the chair to sign**
    Bradwall Parish Council Bank Rec – end September 2026
    Community Benefit Fund Bank Rec – end September 2026

    It was **RESOLVED** to approve the mid-year bank reconciliations and these were signed by the Chair.

11. **To review the Parish Council's Q2 budget monitoring report and to consider any amendments to be made**
    It was **RESOLVED** to note the budget report and make no amendments.

12. **To review and resolve to approve the budget for 2027 – 2028**
    It was **RESOLVED** to approve the budget, with the below amendments:
    - To increase the CBF management charge by 10% to £330.00
    - To increase the Valda Energy cost to £560.00
    - To add a line for the Clerk's training (contribution towards SLCC Level 4 Course) of £125.00
    - To increase the precept to £3,250.00

    The Clerk will make these amendments and will recirculate the budget with the minutes, following the meeting.

13. **To review and resolve to approve the precept for 2027 – 2028**
    It was **RESOLVED** to approve a precept application of £3,250.00 for financial year 2027 – 2028.

14. **To appoint the internal auditor for the 2026 – 2027 audit**
    It was **RESOLVED** to appoint Helen Baker, Clerk to Smallwood Parish Council, as the internal auditor.

15. **To receive an update on the Neighbourhood Plan**
    The Clerk provided a verbal update.
    It was **RESOLVED** that the Clerk contact Hassall Parish Council, who are also completing their Neighbourhood Plan, to see if the Councils can work together.
    The Clerk will contact two further planning consultants, to try and achieve an indicative quotation for January

16. **Any other correspondence, and other urgent matters from the previous meeting that require addressing**

ACTIONS AS PER NOVEMBER 2026

Matter	Notes	ACT
First aid training course	The Clerk will speak to the resident who offered to run the training for free and ask him some follow up questions. An update will be provided at the January meeting.	Clerk
Dog waste bins to each end of the permissive path	These are to be installed by Cllr. Gnyp. Once these have been installed by Councillors, the Clerk will confirm installation with Cheshire East. It was agreed that household bin liners should be put in the bins, as a temporary measure.	Cllr. Gnyp and then Clerk
Online banking	This is still outstanding and to be resolved, pending liaison between Cllrs. Murray and Walker. An update will be provided at the January meeting.	Cllrs. Murray and Walker
Bradwall Village Hall Charity	The Village Hall Charity are in the process of winding up and they would like to donate any excess monies to the Community Benefit Fund. This is expected in the next few weeks.	None – Clerk to monitor bank account

Meeting Venue	It was **RESOLVED** to continue meeting at the Old Hall but that this may not be suitable for the APM. The Clerk will add an item to the January meeting.	None
Response and actions to the Parishioners who have given feedback to the flyer distribution	It was **RESOLVED** to respond to the residents, which the Clerk will send.	Clerk
Parish Council hosted events	The first of these will be the First aid training course, as detailed above.	None

17. To discuss matters raised by members
There were no matters raised.

18. To discuss matters raised by the Clerk
The Clerk provided a verbal report on the upcoming election, and the protocol.

19. To confirm the dates of the next Parish Council meetings
Tuesday 12th January
Tuesday 9th March